



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____
RFP No.: 11-2015-13

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

(Sgd.)
CHRISTOPHER E. BANDOJO
Supply Officer IV, Buyer Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					
				Price (Inclusive of Tax)			Compliance with Technical Specifications (please check)		Remarks
				QTY	Unit Price	Total Price	Yes	No	
Purchase of College of Law Books for the University Library									
1	Aquino - Essentials of Insurance Law c2014 clothbound	2 cps	2,800.00						
2	De Leon, et al - The Insurance Code of the Philippines Annotated c2014 clothbound	2 cps	3,750.00						
3	De Leon - The Corporation Code of the Philippines c2013 CB	2 cps	4,042.00						
4	Villanueva - Philippine Corporate Law c2013 clothbound	2 cps	4,440.00						
5	Dela Cruz - Patent Law and Practice c2013 clothbound	2 cps	3,500.00						
6	De Leon - The Philippine Negotiable Instruments Law c2013	2 cps	2,630.00						
7	Decasa - Securities Regulation Code R.A. 8799 with Implementing Rules c2013 clothbound	1 cpy	1,288.00						
8	Amador - WWW. Cyberlaw.Com Vol. 1 c2010 clothbound	1 cpy	1,958.00						
9	Amador - WWW. Cyberlaw.Com Vol. II c2010 clothbound	1 cpy	1,853.00						

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Purchase of College of Law Books for the University Library									
10	Villareal - Comments and Cases on Republic Act No. 9165 Dangerous Drugs Act of 2002 c2011 clothbound	1 cpy	960.00						
12	Abad - Compedium on Labor Law c2011 clothbound	2 cps	2,486.00						
13	Duka - Labor Laws and Special Legislations : A Barrister's Companion c2011 clothbound	2 cps	4,324.00						
14	Tan - Handbook on Overseas Employment and Pleading c2010 paperback	2 cps	2,270.00						
15	Azucena - The Labor Code with Comments and Cases Vol. 1 c2013 clothbound	2 cps	4,000.00						
16	Poquiz - Labor Standards Law with Notes and Comments c2012 clothbound	2 cps	3,840.00						
17	Azucena - The Labor Code with Comments and Cases Vol. II-B Employment Termination c2013 clothbound	2 cps	4,390.00						
18	Lora - Philippine Laws on Overseas Seaferers c2011 PB	2 cps	2,414.00						
19	Bernardo - PHILAWSOPHIA :Philosophy and Theory of Law c 2014 paperback	2 cps	1,476.00						
20	Abad - Fundamentals of Legal Writing c2014 paperback	2 cps	1,522.00						
21	Santos-Ong - Legal Research & Legal Citations for the Philippines c2013 paperback	2 cps	927.00						
22	Bernas - Constitutional Rights & Social Demands Notes and Cases Part II c2010 paperback	2 cps	3,345.00						
23	De Leon - Administrative Law : Text and Cases c2013 CB	2 cps	2,968.00						
24	De Leon - The Law on Public Officers and Election Law c2014 clothbound	2 cps	4,450.00						
25	Quilala- An Overview of the Philippine Electoral System c2013 paperback	1 cpy	867.00						
26	Sarmiento - Automated Elections, Civil Society and Democracy c2011 paperback	1 cpy	348.00						
27	Tipon - Winning by Knowing Your Election Laws c2010 CB	1 cpy	2,123.00						
28	Nolasco - Laws to Go (A Quick Look on Philippine Election Laws) c2010 paperback	1 cpy	562.00						
29	Garcia - Handbook on Katarungang Pambarangay c2011 PB	1 cpy	488.00						
30	Tabucanon - Mediation Manual for Barangay and Lupon PB	1 cpy	507.00						
31	F. Tan - Evidence : A Compendium for the Bench and the Bar c2014 clothbound	1 cpy	1,566.00						

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Purchase of College of Law Books for the University Library									
32	Tan - Civil Procedure : A Guide for the Bench and the Bar c2013 clothbound	1 cpy	2,400.00						
33	Riano - Evidence (The Bar Lectures Series) c2013 CB	2 cps	2,990.00						
34	Festin / Tan - The Judicial Affidavit Rule : Features and Insights c2013 paperback	1 cpy	275.00						
35	Vitug, et al - Tax Law & Jurisprudence c2014 paperback	2 cps	2,920.00						
36	Recalde - A Treatise on Philippine Internal Revenue Taxes c2014 clothbound	2 cps	3,198.00						
37	Mamalateo - Value Added Tax in the Philippine c2013 CB	2 cps	3,154.00						
38	Ungos - Agrarian Law and Social Legislation c2013 PB	2 cps	1,680.00						
39	Barte - Law on Agrarian Reform c2003 clothbound	1 cpy	1,312.00						
40	Ledesma - Deportation Proceedings c2013 clothbound	1 cpy	1,850.00						
41	Tumuran - The HLURB'S Jurisdiction c2012 paperback	1 cpy	990.00						
42	Fernando - Environmental Ethics and Law c2012 paperback	1 cpy	1,208.00						
43	Fernando - Business Law and Ethics c2012 paperback	1 cpy	1,225.00						
44	Aquino - Reviewer on Civil Law c2014 paperback	2 cps	3,100.00						
45	Padilla - Quick Reviewer on the Law on Marriage and Family Relations c2012 paperback	2 cps	1,320.00						
46	Aquino, et al - Reviewer on Commercial Law c2014 PB	2 cps	2,644.00						
47	Villanueva - Commercial Law Reviewer c2012 clothbound	2 cps	4,544.00						
48	Estrada - MCQ in Criminal Law c2013 paperback	2 cps	864.00						
49	Suarez - Political Law Reviewer c2011 clothbound	2 cps	4,600.00						
50	Mamalateo - Reviewer on Taxation c2014 clothbound	2 cps	3,500.00						
51	Abuel - Bar Review Methods and Techniques c2003 PB	1 cpy	248.00						
52	Rex Staff - Commercial Laws - Vol. I (P/S) c2009 CB	1 cpy	648.00						
53	Rex Staff - Commercial Laws - Vol. II (P/S) c2009 CB	1 cpy	610.00						
54	Rex Staff - Labor Code (P/S) c2013 clothbound	2 cps	1,164.00						
55	Albano - Persons and Family Relations c2006 clothbound	1 cpy	1,695.00						
56	Noblejas - Registration of Land Titles and Deeds c2007 CB	1 cpy	1,961.00						

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Purchase of College of Law Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
57	De Leon - Comments & Cases Obligation and Contracts c2014 clothbound	2 cps	4,400.00						
58	Suarez - Torts and Damages c2011 clothbound	2 cps	1,772.00						
59	De Leon - Comments & Cases on Partnership, Agency and Trusts c2014 clothbound	2 cps	3,700.00						
60	De Leon - Comments & Cases on Credit Transactions c2013 clothbound	2 cps	4,062.00						
61	De Leon - Comments & Cases on Sales and Lease c2014 CB	2 cps	4,432.00						
62	Sarmiento - Human Rights Lae/Human Rights Culture c2013 paperback	1 cpy	3,500.00						
63	Petralba - Handbook on International and Philippine Human Rights Laws c2013 clothbound	1 cpy	933.00						
64	Perez - The Insurance Code and Financial Rehabilitation and Involucency Act of 2010 c2014 clothbound	2 cps	4,690.00						
65	Supreme Court Report Annotated (SCRA) Volume 711 to Volume 725 clothbound	30 cps	30,000.00						
66	D. Gregorio - Ama ng Saligang Batas sa Timog Silangan at Utak ng Unang Republika sa Asya c2014 Vol. 1 to 3	1 set	9,993.00						
Total Amount, PhP			193,136.00						
PR# 08-12-01 UL			GRAND TOTAL, PHP						

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

Dennis L. Lim

(Canvasser)

(Signature over Printed Name)

Landline: _____

Mobile No.: _____

E-Mail: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within _____ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.